

LIVINGSTON COUNTY BOARD
FINANCE COMMITTEE
MINUTES OF APRIL 8, 2015

Committee Chair Tim Shafer called the meeting to order at 6:14 p.m. in the committee meeting room within the Livingston County Historic Courthouse.

Present: Shafer, Heath, Bunting, Cohlman, Gerwin, Mays

Absent: Ingles

Also Present: Chairman Marty Fannin, Alina Hartley (Administrative Resource Specialist), John Clemmer (Finance Resource Specialist), Barb Sear (Treasurer), Kristy Masching (County Clerk)

Shafer called for any additions or corrections to the agenda with none being requested. *Motion by Cohlman, second by Bunting to approve the agenda as presented. MOTION CARRIED WITH ALL AYES.*

The Committee reviewed the minutes of the March 4, 2015 meeting. Gerwin requested that the minutes be amended to add the titles of individuals to the minutes as well as Clemmer's suggestion of adding narratives to the budget. *Motion by Cohlman, second by Mays to approve the minutes. MOTION CARRIED WITH ALL AYES.*

Mack & Associates Presentation of Draft FY 2014 Audit – Tawnya Mack & Ericka Blumberg of Mack & Associates were present to review the draft FY 2014 audit with the Committee. *Motion by Gerwin, second by Mays to recommend approval of the FY 2014 Audit. MOTION CARRIED WITH ALL AYES.*

FY 2016 Budget Process – Clemmer stated that he wanted board members and department heads to be aware of the budget time table, which will begin in June. Clemmer stated that Champaign County's budget is easier to read and contains narratives. Clemmer stated that while this may not be done this year, it is certainly something to strive for.

Clemmer distributed copies of the general fund expense distributions. Fannin stated that he had Clemmer run these spreadsheets, which included cuts over the next 10 years, as something for the Committee to consider going forward.

Finance Report – Clemmer stated that they had a demos for both Zobrio and Blackbaud, which is the new version of fundware. Clemmer stated that his December 1st would be his goal with a six month implementation.

Clemmer further reported that the department is implementing a credit card form and employee reimbursement form to be used by departments in order to create consistency.

Approval of Bills – The Committee reviewed the bills submitted. *Motion by Cohlman, second by Mays to approve the bills.* **MOTION CARRIED ON VOICE VOTE.**

Barb Sear presented a check on behalf of the Livingston County Historical Society in appreciation of use of space within the Historic Courthouse, to be used towards the purchase of the Lincoln Busts.

Motion by Mays, second by Cohlman to adjourn. **MOTION CARRIED WITH ALL AYES.** Meeting adjourned at 7:32 p.m.

Alina Hartley
Administrative Resource Specialist