

**LIVINGSTON COUNTY BOARD
HIGHWAY COMMITTEE
MINUTES OF MARCH 5, 2015 MEETING**

Committee Chair Holt called the meeting to order at 3:30 pm at the Livingston County Highway Department

Present: Holt, Runyon, Peterson, Young and Weller (arrived 3:42)
Absent: Carley, Weber
Other Board Members Present:
Others Present: Winters, Metcalf, Ron Davis, John Clemmer

Motion to approve the agenda as amended by Runyon, second by Young. MOTION CARRIED WITH ALL AYES.

Motion by Peterson, second by Runyon to approve the minutes of the February 5th, 2015 meeting as presented. MOTION CARRIED WITH ALL AYES.

COUNTY BOARD ACTION ITEMS:

- a. Letting Results: March 3, 2015 letting
- b. Quarterly Report: 1st Quarter FY 15

Motion by Peterson, second by Weller to recommend full board approval of the county board action items. MOTION CARRIED WITH ALL AYES.

HIGHWAY DEPARTMENT BUILDING ADDITION: A revised concept plan has been received from Middleton & Associates for the ADA restrooms in the maintenance garage and office. The new estimates for the projects are \$51,700 for the office and \$135,000 for the garage for a total of \$186,700. Architect and Engineering is estimated at \$19,000. A 10% contingency was added for a total estimate of \$221,700. The committee felt that the proposal met the objectives and budget for the project. Motion by Runyon, second by Young to authorize Middleton & Associates to proceed with design plans. MOTION CARRIED WITH ALL AYES.

OTHER ITEMS:

- a. Sunbury Commissioner of Highways addressed the committee seeking county support about a road problem on 2900N Road between 1300E and 1400E. About 1/3 mile is experiencing base failure. The base was installed as a Non-MFT job in late 2012. Test results of the aggregate showed that the material was out of specification. Winters has sent a letter to the aggregate producer outlining the problem and requesting a meeting to resolve the issue. The committee was in agreement that they would support the township in trying to fix the problem.
- b. Winters announced that long time engineering technician Pete Starks passed away last week. He requested authorization to proceed with advertisement for the vacant position. Motion by Weller, second by Runyon to authorize the highway department to advertise the employment vacancy. MOTION CARRIED WITH ALL AYES.
- c. Winters advised the committee of several complaints received about mud and debris on County Highway 3 at the Blair elevator. The department will investigate the severity of the problem and talk with elevator management if necessary.
- d. Chair Holt reported that the Administrative Committee is in the process of goal-setting for 2015 and opened discussion on specific goals for the highway committee to consider. Suggested goals for this year include: 1. Completing the County Engineer transition plan. 2. Bringing the department staffing level up to full staff.

PUBLIC COMMENT: John Clemmer, the new County Financial Resource Specialist introduced himself to the committee and said that he was making the rounds to all committees in an effort to familiarize himself with the operations of each one.

REVIEW AND APPROVAL OF CLAIMS: Motion by Runyon, second by Weller to approve the bills. MOTION CARRIED WITH ALL AYES.

There being no further business to come before the committee, motion to adjourn the meeting by Peterson, second by Runyon. MOTION CARRIED WITH ALL AYES.

Meeting adjourned at 5:00 pm.

A handwritten signature in black ink, appearing to read "David R. Winters". The signature is fluid and cursive, with a large initial "D" and "W".

David R. Winters, County Engineer