

LIVINGSTON COUNTY BOARD
FINANCE COMMITTEE
MINUTES OF FEBRUARY 19, 2015

Committee Chair Tim Shafer called the meeting to order at 5:00 p.m. in the committee meeting room within the Livingston County Historic Courthouse.

Present: Shafer, Heath, Bunting, Cohlman, Mays (arrived at 5:11 p.m.)

Absent: Gerwin, Ingles

Also Present: Marty Fannin, Alina Hartley, Judy Cremer, Sheriff Childress, Sup. Cox, Chief Dutko, Kristy Masching

Shafer called for any additions or corrections to the agenda with none being requested. *Motion by Cohlman, second by Heath to approve the agenda as presented. MOTION CARRIED WITH ALL AYES.*

The Committee reviewed the minutes of the January 7, 2015 meeting. *Motion by Cohlman, second by Bunting to approve the minutes as presented. MOTION CARRIED WITH ALL AYES.*

Circuit Clerk Semi-Annual Report – Judy Cremer was present to review her semi-annual report with the Committee. *Motion by Cohlman, second by Heath to approve the Circuit Clerk Semi-Annual Report. MOTION CARRIED WITH ALL AYES.*

Johnson Controls Service Contract – Chad Carnahan was present to request approval to enter into a contract with Johnson Controls for a three year service contract. Carnahan reported that there have been problems with the building management system since he started. Carnahan stated that generally he is not a supporter of service contracts, however, in this case he felt that it is important to get the building back to running appropriately. Carnahan stated that Johnson Controls has also offered a discount of \$1,000 to upgrade the software. Carnahan stated that he had plan to put in a 2016 budget request to upgrade the software, but questioned whether the Committee wished to complete the software upgrade now in order to receive the discount. Discussion took place. *Motion by Cohlman, second by Heath to recommend approval of a resolution authoring a three year service contract with Johnson Controls, plus the software upgrade for a total of \$15,616 for FY 2015 to be paid from the Pontiac Host Fund. MOTION CARRIED WITH ALL AYES.*

Collector Book Scanning Project – Budget Adjustment – In the absence of Barb Sear, Hartley reported that as previously reported by Treasurer Sear, the Collector Book Scanning Project took longer than anticipated. The original contract called for a total of five days to be on-site scanning, whereas the actual project took a total of 16 days on-site scanning. As a compromise the company is asking to be paid for eight additional days

bringing the total cost of the project up to \$35,131.10 compared to the budgeted amount of \$30,000.00. *Motion by Bunting, second by Cohlman to authorize the expenditure of an additional \$5,131.10 to complete the collector book scanning project.* **MOTION CARRIED WITH ALL AYES.**

Public Safety Complex Shower Repairs – Request for additional Funding – Cox reported that bids for the shower repair project came in \$11,866 over the budgeted amount. Cox stated that the additional amount reflected the additional amount to pay the required prevailing wage. Cox noted that there was a discount of 9.25% offered for prepayment of the contract. Cox also noted that the quote for the padding room was also updated to include prevailing wage which resulted in an increase in the quoted amount as well. Cox stated that if the County took advantage of the discount offered, he would use the savings to cover the overage in the padding room project. Discussion took place. *Motion by Mays, second by Cohlman to recommend approval of proceeding with the shower repair project, not to exceed \$58,000, paying upfront to obtain the offered discount.* **MOTION CARRIED WITH ALL AYES.**

Resolution Appropriating Funds for Attorney Fees - The Committee reviewed a resolution authorizing the appropriation of funds, in the amount of \$34,000, from the Pontiac Host Agreement, to pay for attorneys fees as negotiated. *Motion by Heath, second by Cohlman to recommend the board approve the resolution appropriating funds for attorney fees.* **MOTION CARRIED WITH ALL AYES.**

Approval of Bills – The Committee reviewed the bills submitted. *Motion by Mays, second by Cohlman to approve the bills.* **MOTION CARRIED ON VOICE VOTE.**

Motion by Mays, second by Bunting to adjourn. **MOTION CARRIED WITH ALL AYES.** Meeting adjourned at 5:42 p.m.

Alina Hartley
Administrative Resource Specialist