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LIVINGSTON COUNTY BOARD
INFORMATION & TECHNOLOGY COMMITTEE
MINUTES OF FEBRUARY 3, 2015

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Committee Chair Vicki Allen called the meeting to order at 3:30 p.m. in the Committee Room in the Livingston County Historic Courthouse.

Present: Allen, Cohlman, Arbogast, Gerwin, Goembel (arrived at 3:43 p.m.),

Absent: Runyon, Weber

Also Present: Alina Hartley, Louis Kehinde, Marty Fannin, Sup. Cox

Allen called for any additions or corrections to the agenda with there being none requested. *Motion by Gerwin, second by Arbogast to approve the agenda as presented.* **MOTION CARRIED WITH ALL AYES.**

The Committee reviewed the minutes of the January 6, 2015 meeting. *Motion by Cohlman, second by Gerwin to approve the January 6, 2015 meeting minutes as presented.* **MOTION CARRIED WITH ALL AYES.**

Department Report – Kehinde reviewed his monthly department report with the Committee, a copy of which is attached to this report.

County Board Audio Visual – Fannin stated that he is looking for someone to be responsible for the recording of the monthly county board meeting. Fannin stated that last month everything was set up, but everyone got so busy prior to the meeting, that no one actually pressed record. Discussion took place. Allen and Cohlman volunteered to be responsible for the set up and recording.

Other Business -
A lengthy discussion took place regarding the website.

The Committee reviewed the bills presented. *Motion by Arbogast, second by Cohlman to approve the bills as presented.* **MOTION CARRIED WITH ALL AYES.**

Motion by Gerwin, second by Cohlman to adjourn. **MOTION CARRIED WITH ALL AYES.**
Meeting adjourned at 4:31 p.m..

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Alina M. Hartley
Administrative Resource Specialist

IT Report for February 2015

The network path to the folder for Dictation Buddy files for Court 3 Judge and the secretary were repaired.

One of the county detectives involved with the investigation of child pornography had virus infected PC (Due to a review of pornographic files seized from a suspect). The PC was fixed by replacing the Operating system with a backed up image of the same PC.

The county Jail's Left Booking PC had to be repaired because of damaged Windows Operating System. Windows was re-installed with all the application software required at the booking station. A backup image of the system was also made.

Two workstations were infected by computer viruses and malware at Probation Department of the Law and Justice Center. The two PCs were cleaned of the infections.

IT department worked with June Slagel of Bookkeeping to install Fundware software update on the county's Fundware server.

The maintenance agreement with Safran MorphoTrust USA was renewed for the annual 9 to 5 coverage instead of 24/7 coverage. 9 to 5 is half the cost of 24/7. We never call for help in the night. The coverage is for the maintenance of the jail's Livescan Machine for $5,068.00.

The county's email application support was renewed for one year with Cloud Sherpas at a cost of $9,250.00.

Evidence data files burned on DVD from the jail was reconfigured to make it possible to play a video evidence for the State Attorney's office.

A new correctional officer, Jared Acklin was added to the Active Directory of the Sheriff's server for access to network and resources.

A network printer in Bookkeeping office had it's rollers replaced because it was worn out and was malfunctioning.

CIRBN, our internet service provider warned of a downtime from 7pm to 11:59pm on the 20th of January. Internet service was not restored until 2:30 am in the morning of 21st of January. This resulted in my being called at 1am and had to stay up until service was restored.

The annual support of Guard 1 plus was renewed with Time Keeping company at a cost of $1315.00. This is the IP Downloader that the guards use to keep track of inmate counts at time intervals.
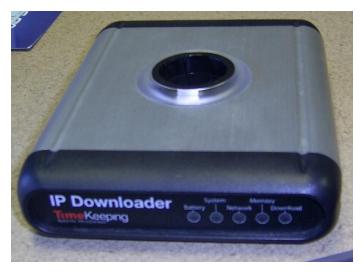
A new multifunction Brother network printer was purchased and installed for the Maintenance department to replace the damaged one the department had.

An old Jail Info PC located by the visitor area at the jail was replaced with a new one with all the jail application software installed and configured.

The county jail's Male POD IP-Downloader was shipped to TimeKeeping company for repair. It is due back this week. The IP Downloader for the LJC security will also be shipped as soon as RMA applied for is received.

The settings on the server's Sonic Wall was reconfigured to make it possible for the Probation Dept. to access TASC lab results.

Updates were sent to NACo.org for Livingston County elected officials.

Internet Explorer was reconfigured on all jail computers to enable viewing of DVR's

The county's website was updated with ETSB/911 minutes.