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## **MINUTES OF LIVINGSTON COUNTY ETS BOARD**

### **MEETING OF AUGUST 5, 2014**

Chairman Mike Ingles called the meeting to order at 4:07 p.m.

Roll call showed the following present, Mike Ingles, Al Lindsey, Al Metzke, William Peterson, Jim Woolford and Dee Woodburn. Absent were Bob Meiner, John Tibbs, Mike Frickey, and Joe Stock. Also present were Marty Fannin, Livingston County Board Chairman; Earl Rients, Livingston County Board; John Yoder, Livingston County Board; Alina Hartley, Administrative Resource Specialist; June Slagel, Financial Specialist; Candi Bradshaw and Randy Wittenberg.

Ingles led the Pledge of Allegiance.

Ingles stated with our meeting having constraints of one hour he would like to commit most of the meeting time to the budget.

A motion was made by Peterson with a second by Woolford to approve the July 8<sup>th</sup> board minutes. Voice vote was unanimous.

A motion made by Woodburn, and a second made by Lindsey to approve the July financial reports. A roll call vote was unanimous.

OLD BUSINESS: None

NEW BUSINESS: Ingles stated the review of the draft budget was the next item under new business. June passed out budget sheets she had worked up for the board. Ingles stated a lot of the budget is pretty standard but would like to pay attention to things that have changed. June and Ingles thought they should go through the combined budget. They believe it shows a better picture in terms of the whole operation. A discussion was held on whether increases for revenues and wages were put into the budget for 2015. Bradshaw and Wittenberg reported on which increases had and had not been put into the budget at this time and why.

Chairman Ingles went down through the line items and questions were asked and answered. Some line items were discussed as to what expenses were within an account line item and some changes were made. Attorney fees were discussed as to whether we should be billed or not since the State's Attorney by statute is our attorney. A discussion was held on this subject.

A discussion was held on what all was included in the 4305 account line item. Bradshaw explained the Kankakee \$900.00 fee paid each year. The equipment repairs line item was also discussed along with UPS battery replacement for next year. Radio repairs were discussed and where that money belongs in the budget. It was also discussed that the new mapping system money budgeted would now be included in the capital expense and should be taken out of the budget line item.

Ingles stated the time limit for the meeting was almost up and they could continue this at the September meeting. June explained she would double check all the figures and send out new copies to everyone. She also stated she would submit the budget as a draft and the board could look at it again at our September meeting and still have time to make changes if necessary. Ingles stated anyone who has questions on line items to get them to Bradshaw and Wittenberg and not wait until the next meeting to ask the questions. June stated she could send them out a file to look at any transactions if they would like.

COORDINATORS REPORT: Nothing other than what was in her report.

MANAGER OF COMMUNICATIONS REPORT: Nothing other than what was in his report.

Closing comments from the public – None

Executive Session - (5ILCS 120/2) (c) (1) Personnel – Not needed

Closing comments from chairman and board members - None.

There being no further business a motion to adjourn was made by Woolford with a second by Woodburn. Voice vote was unanimous. Meeting adjourned at 4:56 p.m.

Respectfully submitted by Candi Bradshaw *Candi Bradshaw*