

LIVINGSTON COUNTY BOARD  
INFORMATION & TECHNOLOGY COMMITTEE  
MINUTES OF DECEMBER 11, 2014

Committee Chair Vicki Allen called the meeting to order at 5:00 p.m. in the Committee Room in the Livingston County Historic Courthouse.

Present: Allen, Cohlman, Carley, Gerwin, Goembel, Kestner, Weber

Absent:

Also Present: Alina Hartley, June Slagel, Marty Fannin

Allen called for any additions or corrections to the agenda with there being none requested.

*Motion by Weber, second by Goembel to approve the agenda as presented. MOTION CARRIED WITH ALL AYES.*

The Committee reviewed the minutes of the November 4, 2014 meeting. *Motion by Cohlman, second by Weber to approve the November 4<sup>th</sup>, 2014 meeting minutes as presented. MOTION CARRIED WITH ALL AYES.*

**Boards & Commissions** – Hartley reported that the prior Committee had approved allocating funds within the 2015 budget for the addition of a boards and commissions software program. Hartley stated that the software is an online database that would be included on the county’s website that would track all the subsidiary board appointments. It would show all the appointments, vacancies, requirements for the position and allow individuals to apply online for each board and/or district. Hartley stated that she had looked for similar programs with no luck as of yet. Hartley further reported that Kristy Masching had reached out to other county clerks to see if any of them were using other programs with no such luck. Hartley stated that at the beginning of the year, the program will be increasing from \$300 per month to \$500 per month. Hartley further noted that the company is also offering a special if the county joins prior to the end of the year, where the first six months fees would be waived. Discussion took place. *Motion by Cohlman, second by Weber to proceed with the Boards & Commissions software. MOTION CARRIED WITH ALL AYES.*

**Other Business -**

Hartley reported that she now considered the review of the telephone accounts complete and had turned over the review and approval of the telephone bills back to the IT department. Hartley stated that she had prepared a report for the Committee’s review and will forward it in the near future. Hartley stated that the report will show a savings of approximately 69% since 2012. Hartley also noted that the annual telephone expenses had not been this low in at least 10 years.

*Motion by Cohlman, second by Weber to adjourn. MOTION CARRIED WITH ALL AYES.*  
Meeting adjourned at 5:17 p.m..

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Alina M. Hartley  
Administrative Resource Specialist