

LIVINGSTON COUNTY BOARD
INFORMATION & TECHNOLOGY COMMITTEE
MINUTES OF JANUARY 6, 2015

Committee Chair Vicki Allen called the meeting to order at 4:02 p.m. in the Committee Room in the Livingston County Historic Courthouse.

Present: Allen, Cohlman, Carley, Gerwin,

Absent: Goembel, Kestner, Weber

Also Present: Alina Hartley, June Slagel, Louis Kehinde, Marty Fannin, Sup. Cox

Allen called for any additions or corrections to the agenda with there being none requested.

Motion by Gerwin, second by Cohlman to approve the agenda as presented. MOTION CARRIED WITH ALL AYES.

The Committee reviewed the minutes of the December 11, 2014 meeting. *Motion by Gerwin, second by Carley to approve the December 11th, 2014 meeting minutes as presented. MOTION CARRIED WITH ALL AYES.*

Department Report – Kehinde reviewed his monthly department report with the Committee, a copy of which is attached to this report.

Other Business -

Discussion took place regarding streaming of the board meetings. Fannin noted that the December County Board meeting was streamed live. Fannin stated that for now high school cube is being utilized, but they are still looking into Ustream.

Slagel distributed the December financials. Slagel noted that the enterprise line item was high, but some invoices had been paid in advance for the year.

The Committee reviewed the bills presented. *Motion by Gerwin, second by Cohlman to approve the bills as presented. MOTION CARRIED WITH ALL AYES.*

Motion by Gerwin, second by Cohlman to adjourn. MOTION CARRIED WITH ALL AYES.
Meeting adjourned at 4:26 p.m..

Alina M. Hartley
Administrative Resource Specialist

IT Report for January 2015

Law and Justice Center:

Courtroom 1 at the Law and Justice Center had problem with the video during Jail Arraignment process of trial by Polycom Video conferencing. The audio worked but the video did not. The problem was solved after troubleshooting and powercycling for the system.

The State's administration for the Polycom Video Conferencing between the courts and the Department of Corrections issued new IP addresses for the DOCs. The new addresses were updated for each Polycom equipment in the court rooms and tested.

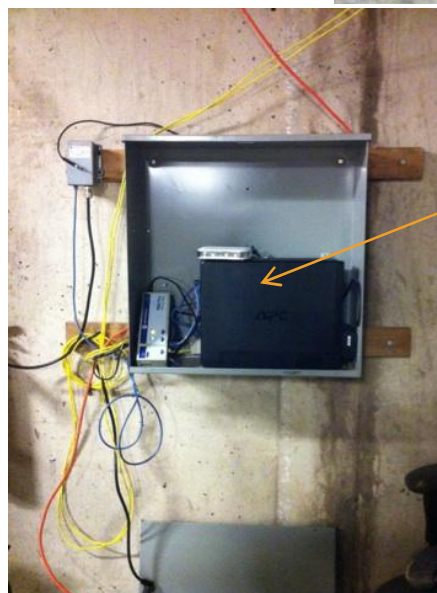
The court rooms were unable to connect by video conference Polycom equipment to the county jail for jail arraignment. The Polycom network cables were traced from room B52 at the jail to the basement where a damaged router and a UPS were found to be the causes of the problem. The router was replaced with a switch and the UPS was also replaced and placed in a box to prevent damage due to water leak from the ceiling. The water leakage was pointed out to the maintenance department.



Water leak from ceiling

Water damaged UPS

Router



New setup. Switch and UPS in box.

One of the network printers (HP Laserjet M601) at the Circuit Clerk Office was not functioning due to a bad Formatter. After working online with HP tech support on and off for 13 hours, a replacement formatter was shipped and installed. The problem was not solved, the printer and the part were returned to the manufacturer and a replacement printer was shipped to replace the faulty printer.



HP Laserjet M601

Formatter



Formatter Replacement Part

One of the PCs in the State's Attorney's office was replaced due to hardware problems.

Audio files made with Dictation Buddy program by the Public Defender were not accessible after being saved. The problem was fixed by re-mapping the network drive that contain the files.

The Public wireless access was down due to the fault of network equipment. The equipment was powercycled to fix the issue.



The IDU unit for the public wireless was malfunctioning with the power indicator light turned amber color until it was powercycled.

The Veteran Administration and the Corona's office lost internet access and telephone service. The problem was due to a break in the network connection at the Rukus equipment.



Ruckus network hardware for phone and internet connection to Regions Building.

The Ethernet plug slips out easily causing break in connection. Now reinforced with a rubber band.

A PC was installed at the basement of the Health Department for use by the county's maintenance department to track and control the utilities of the building.



One of the Raid drives in the HR-Payroll server failed and was replaced.

Sheriff's Department:

A new stand-alone PC was provided for the Sheriff's department dedicated for Taser gun programming and Watch Guard video storage (Squad Cars Video Recordings).



The Sargent's office PC at the jail became very sluggish due to multiple duplication of AVG antivirus files. The files were deleted and AVG antivirus was re-installed to solve the problem.

A 45 Gig video recording evidence on a Bluray disk was received by a county police detective with copies of the video to be given to a defense lawyer and the State's Attorney's office. Two 64 Gig USB drives were purchased to accomplish this.

A new workstation was installed and connected to the network for Diane Schwahn of the Bookkeeping office.

A Devnet software issue was solved for Deputy Clerk in Assessor's office

11/17/14 – Added PHPEnkoder plugin to website to scramble posted email addresses to spambots.

11/17 – Did troubleshoot Maintenance on Metasys computer with Johnson Controls for maintenance department.

Fixed printer issues in Livcom 911

Deleted spam comments (over 7,000) on website to resolve excessive CPU usage.

Researched the possibility of Live Streaming of Board Meetings. The most cost effective is Ustream.

- Repaired LEADS program in Master Control at the jail.
- Repaired DVR3, Surveillance Camera monitor program for the Jail.
- Updated Liv. Co. website with new elected officials and committee changes; updated several tables within website
- Setup two new e-mail accounts for Maintenance staff
- Updated Livingston County Sheriff's website
- Setup Lenovo YOGA 3 tablet for State's Attorney