

LIVINGSTON COUNTY BOARD
FINANCE COMMITTEE
MINUTES OF NOVEMBER 5, 2014

Committee Chair Tim Shafer called the meeting to order at 6:00 p.m. in the committee meeting room within the Livingston County Historic Courthouse.

Present: Shafer, Bullard, Campbell, Cohlman, Mays, Runyon, Vietti

Absent:

Also Present: Marty Fannin, Alina Hartley, June Slagel, Kathy Arbogast, Barb Sear, Chad Carnahan, Mike Ingles

Chairman Shafer requested the agenda be amended to add ETSB Update following the Delinquent Tax Resolution. Shafer then called for any additional changes to the agenda with none being requested. *Motion by Vietti, second by Campbell to approve the agenda as amended.* **MOTION CARRIED WITH ALL AYES.**

The Committee reviewed the minutes of the October 8, 2014 meeting. Cohlman noted that there was a duplicate “four” in the last sentence of the second paragraph on the second page. *Motion by Cohlman, second Campbell to approve the minutes of the October 8, 2014 meeting as amended.* **MOTION CARRIED WITH ALL AYES.**

County Trustee – Delinquent Tax Resolution – Sear stated that she is looking for approval of another delinquent tax resolution. Sear stated that there was an issue with the initial payment that has since been resolved. *Motion by Cohlman, second by Mays to accept the bid and recommend approval of a resolution authorizing the conveyance of deed.* **MOTION CARRIED WITH ALL AYES.**

ETSB Update – Ingles stated that the next board meeting the full board will review the \$3 million request for ETSB. Ingles stated that the project budget did not include funds to replace the Fire & EMS radios, only enough for them to be able to communicate on scene, as they would continue to use the UHF radios. Ingles stated that they have since held two meetings over two nights to review those items. Ingles stated that they will need to maintain additional towers in the short term and will be looking at alternative towers. Ingles stated that the budget was also based on receiving a discount which expires December 19th.

Ingles stated that if the capital request is approved they would ask for immediate approval of the projects. Discussion took place. Campbell questioned the ability to purchase equipment on behalf of other agencies. Ingles will review this item with the States Attorney’s office prior to the board meeting.

Accounting Assistant – Slagel stated that there were two qualified applicants who applied for the Accounting Assistant position. Slagel reported that she had interviewed one of the candidates and plans to interview the second candidate the following day.

Payroll Reporting – Slagel reported that she had obtained authorization from VAC and the ETSB to transfer the payroll reporting duties to Ginger Harris of the bookkeeping department. Slagel stated that Kristy Masching has the authority to designate the responsibility for the general fund.

Review Draft Budget Changes – Slagel stated that no changes have been brought to her attention since the budget has been put on display. Slagel stated that salaries were figured at the number of hours times the rate of pay as of January 1st. Slagel stated that she had requested any additional hours anticipated be submitted so they could be included, but she did not receive any. Slagel stated that if they have payouts they will be over budget for next year.

FY 2015 Appropriations, Levy and Budget – Slagel noted that on average \$100,000 the county portion of the tax bill decreased \$5 between the years 2014 and 2008. Slagel further noted that the mental health portion of the tax bill increased \$3 for the same period. Slagel stated that she often hears the question, where is the million dollars going that is generated from housing federal and Cook county inmates. Slagel stated that for the period 2012 through 2015 the revenues increased \$922,980 for the jail, but the expenses increased \$880,940 for the same period.

FY 2014 Year End Transfers -Slagel requested that the Committee meet prior to the board meeting to review the year end transfers. Slagel stated that as of now, there will be the payout for the soon to be sheriff, estimated at between \$61,000 and \$63,000, the overtime for the correctional officers estimated around \$29,000 and the electricity and water expenses for the Law & Justice Center. Carnahan noted that he will be looking at the expenses for both the electricity and the water and will address those issues. Discussion took place regarding the Chief Deputy salary. Slagel stated that it is currently in at the same rate. The Committee will continue discussion on this item prior to the board meeting. Further discussion took place regarding the payout for the Chief Deputy.

Finance Report – Slagel stated that the Sage maintenance and support agreement was renewed at the silver level.

Approval of Bills – The Committee reviewed the bills submitted. *Motion by Vietti, second by Runyon to approve the bills.* **MOTION CARRIED WITH ALL AYES.**

Executive Session – *Motion by Cohlman, second by Runyon to go into Executive Session pursuant to 5ILCS 120/2 (c) (21) Semi-Annual Review of Executive Session minutes.* **MOTION CARRIED ON ROLL CALL VOTE.** All voted Aye, none Nay.

Executive Session began at 7:11 p.m.

Regular Session resumed at 7:23 p.m.

Action Resulting from Executive Session – *Motion by Cohlman, second by Vietti to leave all executive session minutes closed.* **MOTION CARRIED WITH ALL AYES.**

Motion by Vietti, second by Campbell to adjourn. **MOTION CARRIED WITH ALL AYES.** Meeting adjourned at 7:25 p.m.

Alina Hartley
Administrative Resource Specialist