

LIVINGSTON COUNTY BOARD  
SHERIFF, JAIL & LICENSE COMMITTEE  
MINUTES OF APRIL 8, 2014

Committee Chair Carl Borngasser called the meeting to order at 5:00 p.m. in the committee room within the Livingston County Historic Courthouse.

Present: Borngasser, Arbogast, Kestner, Mays, Weller

Absent: Yoder

Also Present: Marty Fannin, Sup. Cox, Alina Hartley, Kristy Masching, Earl Rients,  
June Slagel,

Borngasser called for any additional changes to the agenda with none being requested. *Motion by Weller, second by Kestner to approve the agenda as presented. MOTION CARRIED WITH ALL AYES.*

The Committee reviewed the minutes of the March 4, 2014 meeting. *Motion by Weller, second by Peterson to approve the minutes of the March 4, 2014 meeting as presented. MOTION CARRIED WITH ALL AYES.*

**Liquor License Applications** – Kristy Masching stated that the county has the ability to issue a maximum of 12 liquor licenses per year of which 10 have been issued and are currently up for renewal. Masching stated that this year the Sheriff and Chairman (as liquor commissioner) did not require new fingerprinting unless the entity was under new management. Masching stated that the applications have been reviewed by the States Attorney and have been approved pending receipt of satisfactory background check and new membership list for the Pontiac Sportsmans Club. *Motion by Weller, second by Arbogast to recommend approval of the liquor license applications pending receipt of the background check and membership list for the Pontiac Sportsmans Club. MOTION CARRIED WITH ALL AYES.*

**Sheriff's Annual Report** – The Committee reviewed the Sheriff's Annual Report. *Motion by Arbogast, second by Mays to approve the Sheriff's Annual Report. MOTION CARRIED WITH ALL AYES.*

**Sheriff's Semi-Annual Report** – The Committee reviewed the Sheriff's Semi-Annual Report. *Motion by Weller, second by Kestner to approve the Sheriff's Semi-Annual Report. MOTION CARRIED WITH ALL AYES.*

**Monthly Department Report** – Superintendent Cox reported an average daily jail population of 86. **Cook County Report** – Superintendent Cox reported that they housed an average of 32 Cook County inmates. Cox noted that there were only two counties currently housing Cook County inmates. Cox reported that they will be housing 46 detainees as of tomorrow.

**Policies & Procedures for the Law & Justice Center** – Cox reported that they had met with department heads to review the policies and were in the process of making a few minor corrections. Cox stated that final copies will be distributed in the near future.

**Eyes on Historic Courthouse & Law & Justice Center** – Cox reported that they now have the ability to view the cameras at the LJC and Courthouse from a few workstations within the PSC including his and the Sheriff's and soon to be 911.

**Raffle Licenses** – The Committee reviewed raffle license applications submitted by Indian Creek Golf & Country Club and the Pontiac Sportsman Club all for Class B raffle licenses. *Motion by Arbogast, second by Yoder to approve Class B raffle licenses for the Indian Creek Golf & Country Club and the Pontiac Sportsman Club.* **MOTION CARRIED WITH ALL AYES.**

**Telephone Notification Law & Justice Center** – Cox reported that the telephones within the Law & Justice Center now has the capability of doing an all page in case of emergency. Cox stated that the upgrade to the system was a mere \$300 and he is happy with the solution.

**Locks for Judges Area / Court Rooms** – Cox reported that they are currently working on obtaining estimates for the doors into the second floor back hallway. Cox stated that this is part of the recommendations listed in the report submitted by the Marshalls office.

**Other Business** – Cox reported that they have lost six correctional officers within the year mainly to DOC. Cox stated that the high turnover will affect budget line items such as over time, training and uniform costs. Cox reported that there are currently only seven officers on staff with more than seven years of experience. Cox reported that they had 42 applicants, 12 of which made it through the physical agility testing.

The Committee reviewed the bills presented. *Motion by Weller, second by Kestner to approve the bills.* **MOTION CARRIED WITH ALL AYES.**

The Committee reviewed the executive session minutes of November 5, 2013. *Motion by Weller, second by Mays to approve for content and open the executive session minutes of November 5, 2013.* **MOTION CARRIED WITH ALL AYES.**

*Motion by Kestner, second by Mays to adjourn.* **MOTION CARRIED WITH ALL AYES.**  
The meeting adjourned at 5:55 p.m..

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Alina Hartley  
Administrative Resource Specialist