

LIVINGSTON COUNTY BOARD
SHERIFF, JAIL & LICENSE COMMITTEE
MINUTES OF FEBRUARY 4, 2014

Committee Chair Carl Borngasser called the meeting to order at 5:15 p.m. in the committee room within the Livingston County Historic Courthouse.

Present: Borngasser, Yoder, Arbogast, Kestner, Mays, Weller

Absent: Peterson

Also Present: Marty Fannin, Sheriff Lindsey, Sup. Cox, Alina Hartley, Earl Rients, Kristy Masching, June Slagel, Randy Wittenberg

Borngasser called for any additional changes to the agenda with none being requested. *Motion by Yoder, second by Arbogast to approve the agenda as presented. MOTION CARRIED WITH ALL AYES.*

The Committee reviewed the minutes of the January 7, 2014 meeting. *Motion by Weller, second by Kestner to approve the minutes of the January 7, 2014 meeting as presented. MOTION CARRIED WITH ALL AYES.*

Liquor License App – Indian Creek Golf Club – Masching stated that she was contacted by Indian Creek Golf Club regarding a change in their directors. Masching stated that as outlined in the county ordinance that have completed a new application with the new officers that were elected in January. *Motion by Weller, second by Kestner to recommend approval of the Indian Creek Golf Club liquor license application. MOTION CARRIED WITH ALL AYES.*

Monthly Department Report – Superintendent Cox reported an average daily jail population of 115. **Cook County Report** – Superintendent Cox reported that they housed an average of 62 Cook County inmates. Cox reported that they are currently housing 63, however he anticipates that the number will go down significantly over the next month. Cox stated that there are currently only two counties housing for Cook and we are one of them. Cox reported that we were up to 6 federal inmates, currently at 4. Cox reported the current meal price at \$1.32.

Policies & Procedures for the Law & Justice Center – Sheriff Lindsey stated that when he took office he discovered that there were no policies and procedures for the LJC. Sheriff Lindsey stated that a lot of work has gone into this draft which he feels is a good starting point. Lindsey stated that he still needs to work with local police and fire departments to get their input. Lindsey stated that this draft has also been distributed to other stakeholders in the LJC for their comments. Lindsey stated that the Committee can take some time to review the draft and provide any comments that they may have.

Dedicated IT Staff for Sheriff's Department & Jail – Cox stated that most of the IT demands seem to be from the Sheriff's department. Cox stated that one idea would be to take someone who is already on staff and change their classification. Cox stated that Jeff Durham has been the

go to person in most instances. Discussion took place. Consensus of the Committee was that the individual would need to be someone with a degree in computer science or significant technical ability. Arbogast stated that the IT committee discussed the issue and agreed that the PT position could eventually turn into full time, but the committee was not ready to make that recommendation at this time. Further discussion took place. It was noted that some of the items are building equipment so could be considered building maintenance and not IT. Fannin stated that maybe the Property committee should look at the equipment and responsibilities should fall under IT and what should fall under maintenance. *Motion by Kestner, second by Weller to share the duties that Jeff Durham is currently doing to Property for them to take a look at.* **MOTION CARRIED WITH ALL AYES.**

Raffle Licenses – The Committee reviewed raffle license applications submitted by Chatsworth Historical Society, Prairie Central Sportsmans Club and Emington Community Association, all for Class B raffle licenses. It was noted that two of the applications had just been received that same day and had not yet been reviewed. *Motion by Arbogast, second by Yoder to approve ClassB raffle licenses for the Chatsworth Historical Society, Prairie Central Sportsmans Club and Emington Community Association pending satisfactory review.* **MOTION CARRIED WITH ALL AYES.**

The Committee reviewed the bills presented. *Motion by Yoder, second by Mays to approve the bills.* **MOTION CARRIED WITH ALL AYES.**

Motion by Yoder, second by Arbogast to adjourn. **MOTION CARRIED WITH ALL AYES.**
The meeting adjourned at 6:00 p.m..

Alina Hartley
Administrative Resource Specialist