LIVINGSTON COUNTY BOARD
INFORMATION & TECHNOLOGY COMMITTEE
MINUTES OF MARCH 4, 2014

Committee Chair Kathy Arbogast called the meeting to order at 3:01 p.m. in the committee room in the Livingston County Historic Courthouse.

Present: Arbogast, Allen, Campbell, Cohlman, Gerwin (arrived at 3:20), Yoder

Absent: Ritter

Also Present: Marty Fannin, Louis Kehinde, Alina Hartley, Cathleen Wilson, Mike Ingles
                June Slagel

Arbogast called for any additions or changes to the agenda with none being requested. *Motion by Allen, second by Cohlman to approve the agenda as presented.* **MOTION CARRIED WITH ALL AYES.**

The Committee reviewed the minutes of the February 4th, 2014 meeting.   It was noted that there was a change in the minutes to reflect the XP computers would be replaced in the next two months as opposed to two years. *Motion by Cohlman second by Yoder to approve the February 4, 2014 meeting minutes as amended.* **MOTION CARRIED WITH ALL AYES.**

Arbogast introduced Cathleen Wilson, the new part time IT assistant to the Committee. The Committee welcomed Wilson.

Department Report – Kehinde reviewed his monthly department report with the Committee. Kehinde reported that RK Dixon was called to replace the fuser oil and rollers in the Circuit Clerk check printer at a cost of $376.45.

Kehinde stated that currently the PowerDMS (law enforcement document management system) is hosted on our own server, but the program has a tendency to fail resulting in the disruption of law enforcement work within the department. Kehinde stated that he is recommending the support company host the program at an annual cost of $548.47 per year, which is agreeable to the Sheriff and Lt. Hamilton.

Kehinde reported that the wireless router at the Law & Justice Center had been failing on a daily basis due to age. Kehinde stated that Maxwire was contacted and a replacement router was shipped and installed two weeks ago. Kehinde stated that the connection is now stable.

Kehinde reported the upgrade of seven workstations from Windows XP to Windows 7 Pro. Kehinde further reported that he is working with LivCom, Tri-Tech and GeoCom on the replacement of the LivCom servers. Kehinde reported a Rootkit malware issue at the Sheriff's department. Kehinde stated that he sent instructions on how to resolve the issue to everyone on the server. Kehinde stated that he believes this to be the issue, but there is a slight chance it could be something else.

Motion by Yoder, second by Campbell to adjourn. **MOTION CARRIED WITH ALL AYES.**
Meeting adjourned at 3:50 p.m..

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Alina M. Hartley
Administrative Resource Specialist