

LIVINGSTON COUNTY BOARD
INFORMATION & TECHNOLOGY COMMITTEE
MINUTES OF JANUARY 7, 2014

Committee Chair Kathy Arbogast called the meeting to order at 4:05 p.m. in the committee room in the Livingston County Historic Courthouse.

Present: Arbogast, Gerwin, Yoder

Absent: Allen, Campbell, Cohlman, Ritter

Also Present: Marty Fannin, Louis Kehinde, Alina Hartley, Linda Daniels, Carl Borngasser, Earl Rients,

There was no quorum present, so a brief meeting was held for the purpose of discussion only.

Kehinde reported that the equipment for master control has been installed. Kehinde stated that there was an issue with correctional officers downloading specialized toolbars that he considered unsafe. Kehinde stated that the toolbars were uninstalled for each of the login accounts. Discussion took place regarding prohibiting downloads without IT approval. Kehinde will issue a memorandum of policy.

Kehinde reported that the Polycom system in courtroom 3 is not functional and will need to be replaced at a cost of \$4,300. The Polycom system in courtroom 1 was relocated to courtroom 3 until a decision is made.

Kehinde reviewed new printers that will be installed at the Sheriff's department to replace the older faulty ones. Kehinde reported the new printers will be less expensive and will provide better services and features.

The job description and personnel requisition form for the IT Support Specialist position was distributed. The Committee will meet on January 16th at 5:15 to review and approve the job description.

Alina M. Hartley
Administrative Resource Specialist