

LIVINGSTON COUNTY BOARD
ADMINISTRATIVE COMMITTEE
MINUTES OF JANUARY 9th, 2013

Chairman Marty Fannin called the meeting to order at 5:00 p.m. in the committee room in the Livingston County Historic Courthouse.

Present: Fannin, Borngasser, Arbogast, Runyon, Shafer (arrived at 5:30), Steichen, Vietti, Young
Absent: Holt, Weber
Also Present: Alina Hartley, June Slagel, Adam Dontz

Fannin called for any additions or changes to the revised agenda with none being requested. *Motion by Runyon, second by Arbogast to approve the revised agenda as presented.* **MOTION CARRIED WITH ALL AYES.**

The Committee reviewed the minutes of the January 9th, 2014 meeting. *Motion by Young, second by Borngasser to approve the minutes of January 9th, 2014 meeting as presented.* **MOTION CARRIED WITH ALL AYES.**

GLCEDC Request for Funding – Adam Dontz stated that he was present to discuss two items with the Committee. Dontz stated that the first item is the manufacturing training program. Dontz stated that last spring the board approved a grant of \$40,000 to fund the program. Dontz stated that the program had 12 individuals enroll, all 12 graduated 11 out of 12 gained full time employment, and 11 out of 12 were still employed six months following. Dontz stated that he would like the board approve up to \$7,500 towards the next training class. Dontz stated that he won't know the exact amount until the class size is determined. Dontz stated that the remaining funds will come from funds raised during their golf event, a grant from the Workforce Development Board and a reduction in cost through negotiations with Heartland. Discussion took place. *Motion by Vietti, second by Arbogast to recommend Finance approve a grant of up to \$7,500 to the GLCEDC for the manufacturing training program.* **MOTION CARRIED WITH ALL AYES.**

Dontz stated that the next item he would like to discuss with the Committee is a request from EVT to increase their loan amount. Dontz stated that EVT is current on their loan. Dontz stated that initially a \$500,000 loan was approved, but was later modified and reduced to \$200,000. Dontz stated that they are in the process of undertaking a new business endeavor involving electric motorized bicycle. Dontz stated that originally they were working with TREK, but are now looking to make their own bicycle as well as a kit that you can put on your current bike. Dontz stated that they are looking for an additional \$200,000 to get this part of the business off the ground. Dontz stated that the loan funds would be used for marketing, prototypes, hiring and employee costs. Dontz stated that they anticipate an additional 20 jobs will be created. Dontz stated that he is still working with EVT on the loan terms.

Dontz stated that he would like to board to determine what the remaining commitment is out of the county enterprise zone. Dontz stated that without knowing what the counties commitment is, it is difficult to evaluate the incentives that are being offered. Dontz questioned what the counties vision for economic development is. Discussion took place.

ETSB Appointments – Fannin stated that he is looking to restructure the ETSB to allow for better representation amongst the three districts. Fannin stated that the current board is lacking direction to resolve the current financial situation. Fannin stated that at this time it is likely the ETSB will run out of money in 2015.

2014 Goal Setting – Fannin stated that initially he was recommending that this year’s goal setting center around determining what is statutorily required vs. what is optional. Fannin stated that as he worked with Hartley on planning the sessions it was discovered that this information has already been spelled out. The Committee reviewed copies of what had previously been compiled. Fannin stated that he does not believe anyone would not want to do any of the things that are not required such as zoning and highway. Fannin stated that if we are to do goal planning, he would like something that is realistic and productive. Steichen felt the handouts should be distributed to the full board. Fannin requested that if anyone had any ideas on goal setting that they contact him or the board office.

Motion by Vietti, second by Steichen to adjourn the meeting. **MOTION CARRIED WITH ALL AYES.** Meeting adjourned at 6:21 p.m.

Alina Hartley
Administrative Resource Specialist