

**LIVINGSTON COUNTY BOARD**  
**MINUTES OF December 12, 2013 MEETING OF THE COUNTY BOARD**

**OPENING**

Chairman Fannin called the meeting to order at 6:00p.m., in the County Board Room of the Historic Courthouse, 112 W. Madison, Pontiac, Illinois.

William Peterson led the Pledge of Allegiance.

The clerk called roll with the following **present:** John “Jack” Vietti, Joan Bullard, Tim Shafer, Kathy Arbogast, Robert F. Weller, Paul Ritter, Kelly Cochran Cohlman, Joseph D. Steichen, Carl Borngasser, G. Michael Ingles, Daryl N. Holt, Stanley R. Weber, Earl A. Rients, Judy Campbell, Vicki Allen, William Mays, Bob Young, John L. Yoder, Carolyn Gerwin, William G. Flott, Mark Runyon, Marty Fannin, William H. Peterson     **Absent:** Ronald L. Kestner

**Also Present:** County Clerk Kristy Masching, Alina Hartley-Administrative Resource Specialist, Adam Dontz-GLCEDC, Zoning Administrator Chuck Schopp, County Highway Engineer-David Winters

**AGENDA**

Chair Fannin requested approval of the agenda as presented. *Motion by Borngasser second by Steichen to approve the agenda.* **MOTION CARRIED ON VOICE VOTE.**

**APPROVAL OF MINUTES**

Chair Fannin called for approval of the October 17, 2013 minutes. *Motion by Holt, second by Ritter to approve the November 14, 2013 minutes.* **MOTION CARRIED ON VOICE VOTE.**

**PRESENTATION**

**Resolution (#2013-12-66) Commending Achievement – Pontiac FFA Chapter:** Chairman Fannin presented a resolution to representatives from the Pontiac FFA Chapter, commending their achievement for being recognized by the National FFA Organization as the 2013 Model of Excellence award winner at the 86<sup>th</sup> National FFA Convention Expo held in Louisville, Kentucky. *Motion by Ritter, second by Bullard to approve the resolution recognizing the Pontiac FFA Chapter as the 2013 Model of Excellence Award winner at the 86<sup>th</sup> National FFA Convention.* **MOTION CARRIED UNANIMOUSLY ON VOICE VOTE.**

**APPEARANCES**

**Jenna Smith, Extension Educator (University of Illinois Extension):** Jenna presented information on programs offered by the Extension office, such as the “I on Diabetes” program which piggybacks with the Public Health Department’s diabetes program in providing vital information on managing or preventing diabetes. The Nutrition and Wellness program offers “Fresh Fare”, a one-hour nutrition class, held every other month at Evenglow Inn in Pontiac. The Extension will be offering a food preservation class in the near future. She noted that individuals interested in obtaining additional information on any of their programs should contact the Extension Office.

**Adam Dontz, GLCEDC -** Adam gave a brief recap of the initiatives the GLCEDC had been involved with during 2013. He updated the members on the Work Force Training Program by stating that all twelve participants had graduated from its first class in June, with eleven being employed within four months of graduation. The GLCEDC has earmarked around \$10,000 of its own money, raised from their annual golf outing, for funding of the next program. Twelve area business representatives met with some of the instructors of the Livingston Area Career Center to discuss and review modifications to the curriculum, so to ensure that the skills taught are applicable to the work force. He commented that the assets of the county were being promoted via the county’s website, the GLCEDC website and with tailored brochures and marketing packages. He added that the brochure was printed at Pontiac’s Johnson Press.

**CONSENT AGENDA**

**A. Approval of Bills**

**B. Appointments**

- **Delores Woodburn** – Emergency Telephone System Board appointment, to fill unexpired three year term (Chad Brown) expiring May, 2015.

*Motion to approve the consent agenda by Ingles, second by Campbell. MOTION CARRIED ON ROLL CALL VOTE. Ayes:* Vietti, Bullard, Shafer, Arbogast, Weller, Ritter, Cohlman, Steichen, Borngasser, Ingles, Holt, Weber, Riens, Campbell, Allen, Mays, Young, Yoder, Gerwin, Flott, Runyon, Fannin and Peterson **Nays:** None **Absent:** Kestner

**PUBLIC COMMENT REGARDING ACTION ITEMS**

None

**AG & ZONING**

**Ordinance (#2013-12-67) Zoning Case: SF-3-13Schneeman Subdivision** – This zoning case pertains to the approval of a final plat of subdivision consisting of 3.91 acres located in Section 5 of Pontiac Township on the south edge of the unincorporated area of Rowe. It is a reconfiguration of some family property. The Planning Commission and the Ag & Zoning Committee have recommended approval of this one-lot subdivision. *Motion to approve Ordinance (#2013-12-67) Zoning Case: SF-3-13Schneeman Subdivision by Young, second by Cohlman. MOTION CARRIED ON ROLL CALL VOTE. Ayes:* Vietti, Bullard, Shafer, Arbogast, Weller, Ritter, Cohlman, Steichen, Borngasser, Ingles, Holt, Weber, Riens, Campbell, Allen, Mays, Young, Yoder, Gerwin, Flott, Runyon, Fannin and Peterson **Nays:** None **Absent:** Kestner

**Proposal: Deigan & Assoc.** – Chuck presented the proposal from Deigan & Associates for providing professional services relating to landfill monitoring and technical review, and other in-County environmental issues that may arise. This one-year proposal would extend current services through 2014. The total expense for this service in 2013 was \$19,459.10. Deigan’s hourly rate will increase about \$3./hr, with the other rates remaining the same or with slight reductions. *Motion to approve the one-year proposal with Deigan & Associates for professional services relating to landfill monitoring and other environmental issues as needed by Flott, second by Ritter.* Discussion followed. **MOTION CARRIED ON ROLL CALL VOTE. Ayes:** Vietti, Bullard, Shafer, Arbogast, Weller, Ritter, Cohlman, Steichen, Borngasser, Ingles, Holt, Weber, Riens, Campbell, Allen, Mays, Young, Yoder, Gerwin, Flott, Runyon, Fannin and Peterson **Nays:** None **Absent:** Kestner

Chair Young stated that they had a lengthy discussion concerning 911/ETSB and their financial situation. More discussions will take place in the coming months regarding funding options, as they are currently underfunded.

**HIGHWAY**

Chair Weber introduced David Winters- County Highway Engineer, who reviewed **County Board Action Items** as follows:

**I. Bridge Petitions:**

- *Esmen Rd District* – Repair south timber abutment of S.N. 053-3245, 2690N, 1400E. Estimated cost = \$20,000.
- *Newtown Rd District* – Replacement of S.N. 053-3119, 780E, 2950N. Estimated cost = \$250,000.
- *Round Grove Rd District* – Install scour mitigation measures under S.N. 053-3117, 3270E, 3100N. Estimated cost = \$10,000.

**II. Quarterly Report:**

- 4th Quarter FY13

*Motion by Weber, second by Riens to approve County Board Action items #1 & #2, with one roll call vote. MOTION CARRIED ON ROLL CALL VOTE. Ayes:* Vietti, Bullard, Shafer, Arbogast, Weller, Ritter,

Cohlman, Steichen, Borngasser, Ingles, Holt, Weber, Rients, Campbell, Allen, Mays, Young, Yoder, Gerwin, Flott, Runyon, Fannin and Peterson      **Nays:** None      **Absent:** Kestner

**Resolution (#2013-12-68) Setting County Engineer Salary and Travel Expenses for 2014** - Winters explained that the committee had recommended his salary be increased to \$100,000., reflecting a 2.5% increase with his travel expenses remaining the same at \$4,500. He also stated that the funding for his salary comes from the Motor Fuel Tax Fund.

**Resolution (#2013-12-69) Appropriating \$100,000 for the 2014 salary and \$4,500 for travel expenses of the County Engineer from Motor Fuel Tax Funds** - The second resolution would be appropriating \$104,500 from the Motor Fuel Tax Fund to cover these two expenditures. *Motion to approve the resolution setting the County Engineer Salary (\$100,000) and Travel Expenses (\$4,500); and the resolution authorizing the appropriation of funds from the Motor Fuel Tax fund to cover these expenditures (with one roll call vote) by Weller, second by Holt.* **MOTION CARRIED ON ROLL CALL VOTE.** **Ayes:** Vietti, Bullard, Shafer, Arbogast, Weller, Ritter, Cohlman, Steichen, Borngasser, Ingles, Holt, Weber, Rients, Campbell, Allen, Mays, Young, Yoder, Flott, Runyon, Fannin and Peterson      **Nays:** None      **Abstain:** Gerwin      **Absent:** Kestner

Discussion followed on the status of bridges located within the county with it being noted that there are only two bridges closed. David will be meeting with a consultant to hear a proposal on technology used to measure the internal deterioration of bridge pilings. They are federally required to inspect the 455 county and township bridges biennially, with the biennial inspection of the township bridges completed in 2013.

#### FINANCE

**Resolution (#2013-12-70) FY2013 Year End Transfers** – Chair Shafer reported that the total amount to be transferred from contingency to five budget line items totaled \$121,500. *Motion by Shafer, second by Vietti to recommend approval of the Resolution for approval of the FY2013 year end Contingency Fund transfers.* Discussion was held with concerns being voiced as to why Deputy overtime was so high. **MOTION CARRIED ON ROLL CALL VOTE.** **Ayes:** Vietti, Bullard, Shafer, Arbogast, Weller, Ritter, Cohlman, Steichen, Borngasser, Ingles, Weber, Rients, Campbell, Allen, Mays, Young, Yoder, Flott, Runyon, Fannin and Peterson      **Nays:** Holt and Gerwin      **Absent:** Kestner

**Resolution (#2013-12-71) GLCEDC Annual Funding** – Chair Shafer recognized Adam Dontz for the nice presentation he gave earlier in the evening with regards to the activities of the Greater Livingston County Economic Development Council. The County has supported the efforts of the council with an \$80,000 annual pledge for a number of years. *Motion by Shafer, second by Ingles approving the Resolution authorizing the funding of GLCEDC for 2014 in the amount of \$80,000.* **MOTION CARRIED ON ROLL CALL VOTE.** **Ayes:** Vietti, Bullard, Shafer, Arbogast, Weller, Ritter, Cohlman, Steichen, Borngasser, Ingles, Holt, Weber, Rients, Campbell, Allen, Mays, Young, Yoder, Gerwin, Flott, Fannin and Peterson      **Nays:** Runyon      **Absent:** Kestner

#### ADMINISTRATIVE

**Proposal: CIRMA – Property, Liability and Workers Compensation Insurance** – Chairman Fannin stated that he had asked last month that action on this item be delayed to allow time for review of the intergovernmental agreement. Fannin stated that the document has been reviewed by Attorney Blakeman and is ready for approval. This three year insurance proposal is for property, liability and workers compensation insurance and was \$11,000 less than the next highest bid. *Motion by Ingles, second by Arbogast to approve the property, liability and workers compensation insurance proposal through CIRMA (Counties of Illinois Risk Management Agency).* Discussion was held on how this plan works, with it being noted that Lloyd’s of London is one of the carriers. **MOTION CARRIED ON ROLL CALL VOTE.** **Ayes:** Vietti, Bullard, Shafer, Arbogast, Ritter, Cohlman, Steichen, Borngasser, Ingles, Holt, Weber, Rients, Campbell, Allen, Mays, Young, Yoder, Flott, Runyon, Fannin and Peterson      **Nays:** Weller      **Abstain:** Gerwin      **Absent:** Kestner

**Intergovernmental Agreement: Counties of Illinois Risk Management Agency** – Fannin stated that this was the second part to the agreement. Attorney Blakeman reviewed the document and worked out language issues with the insurance representatives. Fannin asked that this be approved pending final attorney review. *Motion by Borngasser, second by Ingles to approve the Intergovernmental Agreement through CIRMA, pending final attorney review.* Discussion was held as to how this plan works. **MOTION CARRIED ON ROLL CALL VOTE. Ayes:** Vietti, Bullard, Shafer, Arbogast, Ritter, Cohlman, Steichen, Borngasser, Ingles, Holt, Weber, Rients, Campbell, Allen, Mays, Young, Yoder, Gerwin, Flott, Runyon, Fannin and Peterson **Nays:** Weller **Absent:** Kestner

#### **SHERIFF, JAIL & LICENSE**

Chair Borngasser highlighted the following: the Jail billed Cook County, a little over \$1,045,000., for housing inmates in 2013; we have received \$833,550 in payments and are owed for two months or \$211,800. Discussion followed with it being noted that there are three federal inmates with the prospect of getting more; and that 55 was the average number of Cook County inmates accounting for the \$1million in revenue.

#### **ELECTION, RULES & LEGISLATION**

No Report

#### **INFORMATION & TECHNOLOGY**

Chair Arbogast reported that the website had been down due to technical difficulties encountered with switching the site from Verio to Go-Daddy.

#### **PERSONNEL**

No Report

#### **PUBLIC PROPERTY**

No Report

#### **VETERANS**

Chairman Steichen reported that they are gaining on their budget deficit issue as they anticipate only having to borrow from the Working Cash Fund about a third to a half as much as last year's amount and four months later in the year.

#### **PUBLIC COMMENT**

Judy Campbell gave an update on the activities of the Recreation Committee. Judy stated that the Recreation Committee is focusing on the Route 66 Bike Trail, as the State of Illinois is making a statewide bike program within the next couple of years. They feel that having a county plan in place before the State plans are set would be beneficial for us. She also mentioned that they were looking into a \$500,000 grant for the old State Police Headquarters located on Route 66. They have been working with people from IDOT and the Illinois State Police in researching the best options for the use of this funding, as it could open the door down the road for more funding. Joan Bullard stated that there is grant money available for the bike paths as Odell had just received a sizeable grant for use on their bike path. Judy also noted that a District 3 bike specialist is meeting with the committee at 10:00a.m., tomorrow, in the Committee Room and will tour the route.

John Oltman spoke regarding concerns he had with the bike path trail.

#### **EXECUTIVE SESSION**

*Motion by Ingles, second by Arbogast to move into executive session pursuant to: 5 ILCS 120/2 (c)(21) Semi-Annual Review of Executive Session Minutes.* **MOTION CARRIED ON ROLL CALL VOTE. Ayes:** Vietti, Bullard, Shafer, Arbogast, Weller, Ritter, Cohlman, Steichen, Borngasser, Ingles, Holt, Weber, Rients, Campbell, Allen, Mays, Young, Yoder, Gerwin, Flott, Runyon, Fannin and Peterson **Nays:** None **Absent:** Kestner

There was a break from 7:03 p.m. until 7:05 p.m. Executive Session commenced at 7:06p.m., open session resumed

at 7:16 p.m.

**ACTION RESULTING FROM EXECUTIVE SESSION**

**5ILCS 120/2 (c)(21) Semi-Annual Review of Executive Session Minutes:** The Board reviewed minutes from: 04-11-13, 07-11-13 and 09-12-13.

*Motion by Campbell, second by Steichen to:*

- *approve executive session minutes for content & open:* 07-11-13
- *approve executive session minutes for content & close:* 09-12-13
- *open previously approved executive session minutes:* none
- *keep closed the following previously approved executive session minutes:* 04-11-13

**MOTION CARRIED WITH ALL AYES ON VOICE VOTE.**

**COMMUNICATIONS/ANNOUNCEMENTS**

None

**ADJOURNMENT**

*The meeting adjourned at 7:17p.m. on motion by Vietti, second by Yoder.* **MOTION CARRIED WITH ALL AYES ON VOICE VOTE.**

The next meeting is scheduled for Thursday, January 16, 2014 at 6:00 p.m., at the Historic Courthouse Board Room.

**Marty Fannin, Chairman**

Attest:

Kristy A. Masching  
County Clerk

\_\_\_\_\_  
Approved

Minutes Bd 12-12-13